

STATE OF MICHIGAN GENESEE COUNTY PROBATE COURT 7 <sup>th</sup> CIRCUIT COURT 67 <sup>th</sup> DISTRICT COURT	GENESEE COUNTY COURTHOUSE SECURITY COMMITTEE	LOCAL ADMINISTRATIVE ORDER C07 2019-09J D67 2019-02J P25 2019-04J
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Genesee County Probate Court, 900 S. Saginaw St., Flint, MI 48502 (810) 257-3528  
7<sup>th</sup> Judicial Circuit Court, 900 S. Saginaw St., Flint, MI 48502 (810) 424-4355  
67<sup>th</sup> District Court, 630 S. Saginaw St., Flint, MI 48502 (810) 257-3181

Administrative Order \_\_\_\_\_

**ORDER FOR THE ESTABLISHMENT OF A COURTHOUSE SECURITY  
COMMITTEE**

This administrative order is issued in accordance with Michigan Supreme Court Administrative Order No. 2019-1. The purpose of this order is to establish a courthouse security committee.

**IT IS ORDERED:**

1. At the direction of Chief Judge Richard B. Yuille, a Courthouse Security Committee is established effective September 1, 2019. The chairperson of the committee is Sam Olson, Genesee County Probate Court Administrator. The committee shall be comprised of representatives from the Probate Court, 7<sup>th</sup> Circuit Court, 67<sup>th</sup> District Court, Office of Genesee County Sheriff, Genesee County Board of Commissioners, Information Technology, and other stakeholders in the court facilities.

2. The security committee shall:

- Develop and promote security policies and procedures regarding court security and emergency management for the Genesee County court facilities, including the Probate Court, 7<sup>th</sup> Circuit Court and 67<sup>th</sup> District Court facilities.
- Establish goals and objectives specific to improving physical security, emergency preparedness, and employee training.
- Review all courthouse security incidents and take appropriate corrective measures to mitigate and/or eliminate any security vulnerabilities to prevent future reoccurrences.

3. The chairperson of the committee shall:

- Facilitate communication, coordination, and decision-making among members (e.g., facility stakeholders) on policies and procedures affecting court security and emergency management.

- Seek member advice and input on goals, objectives, priorities, and issues involving court security and emergency management.
- Work in consultation with local law enforcement and emergency management professionals. The SCAO regional administrator will be kept apprised of meeting times and locations and be consulted as necessary.
- Submit a report to the SCAO regional administrator by March 31, 2020, and an updated report by March 31 of every year thereafter concerning the actions taken by the committee under subsection 2. The report shall list the members of the committee. It should also describe the court's current security policies and procedures, describe the goals and objectives established by the committee to improve courthouse security, and include a summary of any courthouse security incidents occurring during the reporting period and related corrective measures taken by the court.

4. The security committee shall meet no less than every three months as scheduled by the chairperson to review policies and procedures, review courthouse security incidents, and plan future trainings.



Richard B. Yuille  
Chief Judge  
Genesee County Courts

Dated: August 9, 2019